



**City Council
Pre-Agenda Meeting Minutes
March 09, 2015 @ 6:00 p.m.
Trinity City Hall Annex
Trinity, NC**

Members Present: *Mayor*, Jesse Hill; *Mayor Pro-Tem*, Debbie Frazier;
Council Members: Chester Ayers, Gene Byerly, Jack Carico, Linda Gantt, Ed Lohr, and Jerry Daniels.

Members Absent: Don Payne

Others Present: City Manager, Debbie Hinson; City Attorney, Nick Herman; Public Works Director/ Stormwater Administrator, Rich Baker; Assistant Finance Officer, Lisa Beam; Assistant City Clerk, Annette de Ruyter; Interim Planning Director, Marc Allred, Randolph County Deputy, Eric Wilson; and other interested parties.

I. Welcome

Mayor Hill welcomed everyone to the meeting and called the meeting to order at 6:06 p.m.

II. Pledge of Allegiance and Invocation

Mayor Hill led the Pledge of Allegiance and gave the Invocation.

III. Approve and/or Amend Agenda

Manager Hinson communicated to Council this Agenda (March 09, 2015) contained only three (3) items that required action. Council could consider taking action on these items tonight or proceed in the normal manner and approve at the Regular Council Meeting scheduled for next week, Monday, March 16, 2015. If Council chooses to take action on these items tonight the March 16, 2015 meeting date could be used for the first meeting of Council to meet, discuss, and schedule meeting dates to review the Ordinances.

If it is the desire of Council to take action tonight on the items listed on this Agenda then an amendment will be needed to cancel the Regular City Council Meeting scheduled for Monday, March 16, 2015 and schedule a Special Meeting for that same date to establish a schedule for meeting dates to begin review of the City Ordinances.

Council member Frazier made a motion to approve the Agenda as written. The motion was seconded by Council member Ayers and approved unanimously with a vote of 7 ayes and 0 nays with Council member Payne absent.

IV. Consent Agenda

- 1. Approve minutes of the February 09, 2015 City Council Pre-Agenda Meeting**
(Annette de Ruyter, Assistant City Clerk)

Council member Ayers made a motion to approve the February 09, 2015 City Council Pre-Agenda Meeting Minutes as written. The motion was seconded by Council member Frazier and approved unanimously by a vote of 7 ayes and 0 nays with Council member Payne absent.

2. Approve minutes of the February 23, 2015 Regular City Council Meeting
(Annette de Ruyter, Assistant City Clerk)

Council member Gantt asked that the following corrections be made to the February 23, 2015 Regular Meeting Minutes.

Page # 2, Sentence # 3 ~~as~~ City Hall be changed to ~~at~~ City Hall

Page # 3, Paragraph 3, 3rd sentence be changed from City of ~~Ennis Flint~~ to City of ~~Trinity~~

Council member Ayers made a motion to approve the February 23, 2015 City Council Regular Meeting Minutes with changes. The motion was seconded by Council member Frazier and approved unanimously by a vote of 7 ayes and 0 nays with Council member Payne absent.

“End Consent Agenda”

V. New Business

3. Proposed Powell Bill Expenditures for Fiscal Year Ending June 2015
(Rich Baker, Public Works Director/Stormwater Administrator)

Mr. Baker discussed with Council the proposed Powell Bill Expenditures for year ending June 2015, explaining the City would need to expend \$369, 439.81 by June 30, 2015 in order to receive any Powell Bill funds for next year.

Mr. Baker referred to the information provided on the Annual Pavement Report prepared by Abbotts Creek Engineering that identified city streets that need repair, the letter received from North Carolina Department of Transportation (NCDOT), aerial photos of the Steeplegate repair area, timeline for Powell Bill Expenditures, and confirmation from NC 811 (*This information is illustrated on Attachment # 1and made a part of these minutes*).

Mr. Baker discussed the repairs needed in the Turnpike Industrial Park to the shoulders of the streets due to heavy traffic, full depth patching on Morgan Street, full resurfacing on Osborn Street and Brook Circle Extension, patching at the intersection of Red Fox and Carriage House Circle, and a stormwater project near the corner of Canter and Belmont to eliminate flooding due to the different size of pipes entering and exiting the stormwater box.

The City has five pieces of 42 inch pipe to use in this project that is currently located on Miller’s Grading property which will help with some of the cost to complete this project. The budget for the stormwater project is estimated at \$60,000.00. Mr. Miller has agreed to the hourly rates that he submitted approximately 6 months ago.

The final proposal before Council for expenditures from the Powell Bill is to allow equipment purchases. Staff would like to purchase a backhoe for \$93,000.00 (new equipment/4 wheel drive/ 93 horsepower), heavy trailer for \$13,500.00(new Equipment) and a dump truck for \$46,500.00 (truck price is estimated used equipment) (*This information is illustrated on Attachment # 2and made a part of these minutes*).

The City does have someone qualified to operate all of these vehicles.

The tractor that the city currently has will continue to be utilized in maintenance on the rights of ways and other miscellaneous jobs in the city.

The Infrastructure Committee did recommend to Council approval of these expenditures unanimously by a vote of 4 ayes to 0 nays.

Council member Daniels asked since the Infrastructure had recommended approval if Council would be voting on approval of the expenditures due to the timeline involved.

Mr. Baker indicated that he would like to have Council approve the expenditure so that the City could meet the timeline for June 30, 2015 as required by the Powell Bill expenditure rules.

Council member Frazier made a motion to approve expenditures of \$369,439.81 on the above listed projects. The motion was seconded by Council member Daniels and approved unanimously with a vote of 7 ayes and 0 nays with Council member Payne absent.

VI. Code Enforcement Report and Permits Report

Marc Allred, Interim Planning Director updated Council members regarding changes to the report since the last meeting in February 2015. There have been three (3) additions and six (6) deletions to the report. He called for questions or comments on this report.

- Council member Gantt asked who should be called in the case of open burning.

Mr. Allred answered that a call should be placed to the fire department on the weekend. He may also be notified during normal business hours and he will check out the complaint and contact the appropriate parties to handle the complaint if needed after speaking with the resident.

VII. Business from City Manager and Staff

None

VIII. Business from Mayor and Council

Mayor Hill addressed a letter of request received from the Community Outreach of Archdale/Trinity (COAT) for sponsorship in the Run 5 Feed 5 (5K event). Funds raised for this event will be used in the Backpack Pals Program that offers hunger relief to children in our community. This started out for children in elementary grades but has expanded to young adults in our high schools.

They have requested consideration for any amount beginning at \$250.00 to \$2,500.00. Any amount will be appreciated.

Manager Hinson communicated her discussion with the representative for this organization. The representative noted that this organization succeeded in collecting approximately \$30,000.00 for this event last year and they hope to exceed that amount this year. They have already had fund raisers such as auctions to help fund this program. She confirmed that they had been invited to hold this event in the City of Archdale but they wanted to keep this event local and continue to hold it in the City of Trinity.

Council member Frazier stated that she would like to entertain a motion to contribute \$500.00 to this organization and asked Manager Hinson to explain how the funding could be handled.

Manager Hinson explained that funds for this donation could be made from the governing body line item designated for contributions to be used at Council's discretion or from the dollars received from the rental dollars received from the kiosk. It may come from either line item or a split of \$250.00 between each departmental line item.

With that explanation from the Manager and Finance Director, ***Council member Frazier made a motion that the City contribute \$500.00. The motion was seconded by Council member Daniels and approved unanimously by a vote of 7 ayes and 0 nays.***

IX. Adjournment

With no other business to discuss, *Council member Ayers made a motion to adjourn the March 09, 2015 Pre-Agenda meeting at 6:51 p.m. The motion was seconded by Council member Carico and approved unanimously by a vote of 7 ayes and 0 nays with Council member Payne absent.*